

DUTCHESS COMMUNITY COLLEGE
Financial Accounting
ACC 104
Fall 2010

Section 030
Monday & Wednesday
9:00 – 10:50
T 318

Instructor: Peter Rivera

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Office Hours:

Taconic 210A

(Check *Announcements* on *Angel* for most current schedule)

Monday 3:00 - 3:50
 Tuesday 10:00 - 10:50
 Wednesday 11:00 - 11:50
 Thursday 10:00 - 10:50
 Other times by appointment

This syllabus for Section 03 is in addition to the standardized course-wide Accounting 104 syllabus.

Final Grade Composition: Final grades will be calculated as follows:

	Section 03		All sections Of ACC 104
Class Participation	10 points	}	75 points
Homework Assignments	10 points		
Team Project	10 points		
Quizzes	45 points		
Adjustments	+ / -		
Comprehensive Final Exam	25 points		25 points
Total	100 points		100 points

Final Point Range	Final Grade
93 – 100	A
90 – 92	A-
87 – 89	B+
83 – 86	B
80 – 82	B-

Final Point Range	Final Grade
77 – 79	C+
70 – 76	C
60 – 69	D
0 – 59	F

Class Participation: You will be awarded up to 10 points toward your final grade for your participation in class.

You are expected to:

- come to every class (see *Absence Penalty* in the *Adjustments* section)
- be prepared to discuss the assigned material
- contribute in a positive manner to the intellectual growth of the class

Homework Assignments: Your final grade can consist of up to 10 points for *Homework Assignments*. There will be 11 homework assignments each worth 1 point for a total of 11 points worth of homework assignments during the semester to accumulate the maximum 10 points toward your final grade.

Homework assignments may “lead” the lectures, i.e., you may be asked to read the textbook and answer questions or do problems on material not yet covered in class.

Homework assignments may consist of *Questions (Q)*, *Brief Exercises (BE)*, *Exercises (E)*, *Problems (P)* and *Broadening Your Perspectives (BYP)* exercises from the end of each chapter and are listed on the standardized course-wide syllabus. These assignments fall into one of two categories:

- The *Brief Exercises (BE)*, *Exercises (E)* and *Problems (P)* are to be done online on *WileyPLUS*.
- The *Questions (Q)* and the *Broadening Your Perspectives (BYP)* exercises are to be done manually.

Homework on WileyPLUS

Wiley, the publisher of the textbook provides an on-line learning supplement called *WileyPLUS*. *WileyPLUS* allows students to complete most but not all of the homework assignment on-line.

In order to use this tool you must register on-line at the following log-in pages (Note that each section of a class has a unique URL):

Section 03 <http://edugen.wiley.com/edugen/class/cls185455/>

To register you will need:

- your e-mail address
- a WileyPLUS registration code, which either should have been included in the purchase of a new text book or can be bought separately.

A tutorial can be found at wiley.breezecentral.com/firstday

You do **NOT** have to hand in any printouts of the on-line homework. Also, if you want to review homework problems in class you should print out a copy of your completed homework assignment and bring it with you to class.

If you are having trouble getting accustomed to working on-line, you may find it helpful to do the problems manually first and then enter your answers on-line.

Manual Homework

WileyPLUS cannot accept narrative-type answers such as those required by the *Questions* and the *Broadening Your Perspectives (BYP)* exercises, therefore any part of the homework which is not on *WileyPLUS* must be done manually and must be done to a professional standard:

- The documents should be neatly arranged and legible; printed is encouraged, but handwritten is acceptable if neatly done. Note that pages torn from notebooks are NOT acceptable.
- The top of the first page should show
 - your full name
 - date
 - chapter number
- If there is more than one page, the pages should be numbered, preferably in the format *1 of 5, 2 of 5, etc.*, and stapled together.

Manual homework should be handed in at the **beginning** of the class. You are encouraged to keep a copy for yourselves to review during class.

You are expected to complete the homework assignments and be prepared to review/discuss your conclusions in class.

In order to receive full credit for a homework assignment:

- The on-line *WileyPLUS* portion must be completed before class. Note that the on-line system will not allow you to enter homework solutions after the due date and time. *WileyPLUS* provides hints, links to an electronic version of the textbook and an unlimited number of attempts to arrive at the correct answer. Accordingly, the expectation is that students will have successfully completed all of the problems or at least had made a large number of attempts. Note that unless students request that particularly difficult problems be explained, the online homework will generally not be reviewed in class.
- Any manual homework must be handed in at the **beginning** of class (late submissions will be penalized) and conform to the professional standards as outlined above.
- Both the *WileyPLUS* and the Manual components must be completed to a reasonable standard; i.e., you will not be penalized for wrong answers as long as they represent an honest attempt to complete.

Team Project: Your final grade can consist of up to 10 points for the *Team Project*.

Everyone will be assigned to a team of 4 – 5 students. These teams will work on the *Team Project* as separately outlined.

Quizzes: Your final grade can consist of up to 45 points for Quizzes. Generally, there will be one quiz per chapter. There will be 50 points worth of Quizzes during the semester to accumulate the maximum 45 points toward your final grade.

There will be no make-up quizzes. Missed quizzes forfeit the potential points.

Comprehensive Final Exam: There will be a standardized final exam for all sections of Accounting 104. This will be a comprehensive exam covering all the concepts covered during the semester and will be 25% of your final grade.

Adjustments: Your final grade will be subject to the following adjustments:

Absence Penalty

You are expected to come to every class:

- You are allowed 2 absences (for any reason or no reason at all) without penalty.
- Thereafter, every class missed (regardless of reason) will result in a ½ point deduction from your grade.

Bonus Points

Bonus points *may* be awarded on a team and/or individual basis throughout the semester.

ANGEL

The *Angel* web-site will include:

- Announcements including up-to-date office hours
- Course Syllabus and Outline
- Quiz Preps
- Other miscellaneous class materials

ACADEMIC HONESTY

Students should read the section on *Academic Dishonesty* as outlined in the *DCC Rights and Responsibilities Handbook*. **Academic dishonesty in my class will not be tolerated and will likely result in a failing grade for the class.**